



Board of Trustees Meeting

Date: April 4, 2024

Meeting held virtually via Zoom

Minutes

In Attendance: Carla Dunlap, President; Claudia Salzberg, President-Elect; Nicholas Hawkins, Vice President; Margaret Allen, Treasurer; Ronni Aronin; Deborah Bedwell; Patrick Bell; Amadeus Guchhait; John Matuszak; Wayman Scott (from 7pm on); Marlene Sokoloski-Sandler; Karla Thompson; Monica Truesdale; Elizabeth Whitner; Matt Hyleck, Executive Director. Kate Scherr-Adams and Shawnta Jackson joined the meeting to kick off the strategic planning process with the board.

Absent: Sarah Prigodich; Hae Won Sohn; Pam Worthington; Hyein Yoo, Secretary.

Quorum is present.

Call to Order: Carla Dunlap welcomed everyone & opened the meeting at 6:03 pm.

Approval of Consent Agenda: Claudia Salzberg, President-elect

Claudia presented the consent agenda, consisting of the minutes for February 28, 2024 meeting, the financial statements for February, the draft CITC resolution, the resume submitted by prospective board member Tiffany Ford, and the revised vision statement. No changes were requested. Patrick Bell moved to approve, Margaret Allen seconded the motion. The consent agenda was approved unanimously.

Approval of Minor Vision Statement Revision: Carla Dunlap

Carla explained the revision of the vision statement from expressing an action to noun form. The revision was approved unanimously.

Approval of CITC Resolution: Matt Hyleck

Matt explained the award to \$50,000 in CITC tax credits to BCW, the specific purpose of which is funding for youth programming and operational improvements. There was some discussion about how these credits might be distributed, but no decisions were made regarding this. John Matuszak moved to approve the CITC resolution and Deb Bedwell seconded the motion. The resolution was approved unanimously.

Approval of Revision to Bylaws and Creation of Temporary President-Elect position: Claudia Salzberg, President-elect

Claudia explained the change to the bylaws which allows the board to create temporary board officer positions as they are needed, and a motion to create the temporary position of President-Elect. John Matuszak moved to approve these and Nick Hawkins seconded. The motion was approved unanimously.

Approval of New Board Member Tiffany Ford: Deb Bedwell and Nick Hawkins, Vice-President

Deb presented Tiffany's resume to the board and discussed her qualifications for board membership. Deb moved to approve her as a member of the board and Claudia Salzberg seconded the motion. The motion was approved unanimously.

Strategic Planning Kick Off: Kate Scherr, KS Solutions LLC and Shawnta Jackson

Kate and Shawnta provided the board with a comprehensive explanation of the strategic planning process, specifically: the desired outcomes of the process, the roles/responsibilities of the consultants, board, staff and community, the envisioned timeline for the process, the parameters of the stakeholder engagement and data collection, and the expectations following the finalization of the planning process. In the final analysis the process should tell us 1.) what we would like to accomplish in the relevant timeframe and 2.) how we can do that. The board had a lengthy discussion about the proposed distribution of surveys and how stakeholders with multiple roles might contribute comments from their various points of view. The presentation finished with a group discussion regarding what we would all like to know at the end of the process.

Adjourn: Carla Dunlap closed the meeting at 7:45 pm.

Next Board Meeting: May 15, 2024, 5:30 pm, in person, location TBD.

Prepared By: Claudia Salzberg, President-Elect.