



Board of Trustees Meeting

Date: January 18, 2024

Meeting held virtually via Zoom

Minutes: FINAL

In Attendance: Carla Dunlap, President; Nick Hawkins, Vice President; Margaret Allen, Treasurer; Claudia Salzberg, President-elect; Ronni Aronin; Deborah Bedwell; Patrick Bell; Amadeus Guchhait; John Matuszak; Sara Prigodich; Marlene Sokoloski- Sandler; Karla Thompson; Matt Hyleck, Executive Director.

Absent: Volker Schoenfliess; Hae Won Sohn; Monica Truesdale; Pam Worthington; Hyein Yoo.

Quorum is present.

Call to Order: Carla Dunlap welcomed everyone and opened the meeting at 6:04 pm

Carla welcomed everyone and reminded the board to submit new conflict of interest forms for the coming year. She informed the board that Christina Marsh has resigned from her position as Community Arts Manager, and that Holly Jackson and Audrey Naiva would be managing community arts until a permanent replacement for Christina has been found. Carla noted that the first of the T. Rowe Price iCAT shareback meetings will take place next week, and invited any board member who wants to join to let her know. She also asked everyone to let her know if they would like to join the strategic planning working group – Karla, John and Margaret indicated that they would like to participate.

Approval of Consent Agenda: Claudia Salzberg, President-elect acting as Secretary

Claudia presented the consent agenda consisting of the EOY 2023 financial/2024 budget report; the minutes of the December 7, 2023 board meeting; and the revised 2024 board meeting calendar. No changes were requested. John Matuszak moved to approve the consent agenda and Amadeus Guchhait seconded the motion. The consent agenda was approved unanimously.

Strategic Planning: Carla Dunlap, President

Carla noted that the contract for strategic planning from KS Solutions is attached to the agenda. The board discussed whether the vote to accept the contract should be taken tonight; the board agreed to wait one week to allow members to review the contract before Matt signs it.

Nominating Committee: Nicholas Hawkins, Co-Chair

Nick presented the two new candidates for board membership, Elizabeth Whitner and Wayman Scott. The board discussed the candidates' qualifications. Margaret Allen moved to invite both to join the board; Ronni Aronin and Claudia Salzberg seconded the motion. The motion was passed unanimously.

Nick further asked for any suggestions for board orientation, which will take place next month. He also reminded everyone of their fiduciary duty to keep board related discussions confidential.

Carla next invited all the board members to briefly introduce themselves to new member Karla Thompson, and Karla to introduce herself to the board.

Executive Director's Report: Matt Hyleck

Matt's comprehensive written report is attached to the agenda. He briefly recapped some of the upcoming events from that report.

John Matuszak explained a little more about the progress of the Nature Sacred garden project, noting that the committee is hoping to find a way to honor the indigenous people of the area within the project, and that we will need to raise some money to fully realize the project. Matt gave a brief review of the history of the project and emphasized that it will be a multi-year endeavor which will be approached incrementally, as the current cost estimate for the project as a whole is over \$100,000.

Adjourn: Carla Dunlap closed the meeting at 7:23 PM

Next Board Meeting: 2/28/2024 6pm – board orientation.

Prepared By: Claudia Salzberg, President-elect acting as Secretary