Baltimore Clayworks seeks a Full-time, Seasonal, Summer Camp Associate
Monday – Friday 8:30am – 4:30pm, June 10 – August 28, 2020

About the organization: Baltimore Clayworks is a community-centered ceramics institution in the Mt. Washington neighborhood of Baltimore, Maryland. Our organization was founded by nine artists in 1980 and in 1984 received its nonprofit 501(c)3 status. We are known for our attentiveness to our city, and possess a national and international reputation for artistic excellence, artists’ support, and community involvement. The mission of Baltimore Clayworks is to develop, sustain, and promote an artist-centered community that provides outstanding educational, artistic, and collaborative programs in the ceramic arts. Its core values are artist-centeredness, excellence, inclusivity, integrity, and joy.

Baltimore Clayworks runs weekly summer camps which include full day camps for kids aged 6-9 and 10-12, and half day camps for teens aged 12-15. Campers get dropped off at 9am and picked up by five; camps consist of a variety of themes based on ceramics. Campers take lunch breaks outside.

The Summer Camp Associate responsibilities include:
- Greeting campers and parents in the morning. Discussing campers’ specific needs with their parents or caretakers.
- Maintain an inventory of camper health history forms.
- Supporting teachers throughout the day. Helping with any classroom management issues as they arise.
- Supporting teachers with classroom set-up and clean up as needed. Helping organize and inventory supplies.
- Assist with managing summer interns.
- Supervising campers during lunch breaks.
- Seeking help for and reporting any behavioral issues.
- Other duties as assigned

Qualified Candidates should possess:
- Experience working with children from diverse backgrounds – cultural, economic, neural.
- An understanding of or desire to learn classroom inclusion practices
- An understanding of or desire to learn about the ceramic arts
- Good communication skills
- This position requires a successful background check

This is a full-time (40 hours per week), seasonal, non-exempt position that pays $15 per hour and reports to the Manager of Children’s and Artists’ Programs.

Baltimore Clayworks requires that candidates are aligned with our commitment to Diversity, Equity, Access and Inclusion. People from a non-white dominant culture are encouraged to apply.

Send applications including cover letter, resume, and contact information for three references to kevin.rohde@baltimoreclayworks.org.